

Alyce M. Chasse

P.O. Box 97
Kentfield, CA
94914-0097

(415) 309-8752
Alyce@EPIBusinessContinuity.com
www.EPIBusinessContinuity.com

Summary of Qualifications

Senior consultant with proven experience in business recovery/disaster recovery planning. Alyce is founder and CEO of Emergency Planning International, Inc., a Business Continuity Consulting Company. As well as project management, analysis, presentation and training skills, Alyce has extensive experience in the use of SunGard's *LDRPS and BIA Professional* (software tools) to create/maintain comprehensive IT and Business Function plans. She has implemented BCP best practices both in the US and abroad. With skills honed as a long-time member of National Speakers Association, she has presented at numerous BCP industry conferences.

Professional Experience

SunGard Availability Services (formerly Strohl Systems)

2008 - 2009

Senior Consultant

- Conducted a Business Impact Analysis (BIA) for a western state's Retirement System. Imported BIA data into LDRPS and created Business Continuity plans. Created an automated monthly employee feed and trained Plan Builders.
- Designed a structure in LDRPS to capture procedures for the Order to Cash and Procure to Pay functions at a large pharmaceutical company. IT and Business Unit plans were created and Table Top Walkthroughs conducted in preparation for a 3-day off-site Recovery Exercise. The Exercise was successful and resulted in an appreciation award for the team.
- Coordinated and conducted interviews, data import, Plan Validation and Table-Talk Walkthroughs to implement Business Continuity plans for the International division of a Fortune 500 medical sciences company.

Emergency Planning International, Inc.

1994 – 2008

- Consolidated and strengthened existing BC plan information into an automated tool and re-structured the plan output for ease of use. Wrote custom reports used by management to track the progress of the worldwide Business Continuity program of a major credit card company.
- Customized BIA software and populated the database after conducting one-on-one interviews with critical departments for a large wealth-management company. Imported the BIA data into a BC plan development tool to create business continuity plans. Designed and wrote a User Manual to train Plan Builders.
- Managed a corporate business continuity program for a national insurance company in preparation for Y2K. Created over 200 plans for all departments and divisions (US and Canada). Designed and wrote a training manual and conducted Plan Builder training classes throughout the US.
- Revitalized a corporate business continuity program using an industry standard tool. Supervised the building and testing of over 100 BC plans in eight US locations for a Silicon Valley software giant.
- Reduced risk insurance premiums for a technical book publisher by writing BC plans for all departments and conducting Crisis/Incident Management exercises.
- Managed projects to create Business Continuity programs for manufacturing, retail, health care, utility and financial companies who had no programs in place initially.

Prior Consulting Experience

1985 - 1994

- Launched a project to compare, select and implement an automated Distribution/Warehouse computer system in Tokyo for a bio-tech company headquartered in Northern California. Initiated the first email ordering system for subsidiary offices in Hong Kong, Tokyo, Brussels, and Paris, by working on site with the local staff. Acted as email administrator and conducted PC training for all divisions of the company.

- Reduced the cost of maintaining street lights by creating a database of Street Light inventory and maintenance history for all Marin County (CA) street light poles. Installed the system and trained personnel in all cities of the county.
- Streamlined PC computer training for over 350 military personnel at Strategic Air Command, Offutt Air Force Base, Omaha, NE. Wrote and conducted a 5-day comprehensive computer class for a proprietary integrated software package which the Air Force was implementing. Met the terms of the contract within the specified time-frame.

Education

- Bachelor of Arts in Mathematics from Trinity University, Washington, DC
- Lifetime Teaching Credential from UC Berkeley for: Community College Instructor of Computer Technology

Awards and Credentials

- Certified user of LDRPS software
- PMP (in progress)
- CERT (Community Emergency Response Team) certification for Marin County, CA
- Elected to Who's Who of American Women
- A scholarship awarded in my name to the Education Foundation Program of AAUW

Professional Memberships

- Project Management Institute (PMI)
- National Speakers Association
- Business Recovery Managers Association (BRMA)
- American Association of University Women (AAUW)
- Frequent speaker at Disaster Recovery Journal Conferences
- Frequent speaker at Strohl Systems (now SunGard) User Group Conferences

Corporate Clients

Partial list of Corporate clients:

- Salesforce.com
- VISA International
- Intuit, Inc
- Charles Schwab & Co., Inc.
- Levi Strauss and Co.
- GAP, Inc.
- Macy's West
- Liberty Mutual Group
- Fidelity Investments
- Blue Shield of California
- First Republic Bank
- Hewlett Packard
- California Auto Association
- O'Reilly Media
- Robert Fleming Management Services, LTD (London),
- Merrill Lynch Europe PLC (London)